



Training Officer – CFMEU Manufacturing Division, National

Applications close: 12midnight, Sunday 7 July 2019

The Manufacturing Division is a division of the Construction Forestry Maritime Mining and Energy Union formed as a result of the Textile Clothing & Footwear Union (TCFUA) amalgamating with the CFMEU Forestry Furnishing Building Products & Manufacturing Division (CFMEU FFPD). Our industries include forestry, wood-processing, timber & building products, construction activity such as glazing and floor-laying, and manufacturing activity such as furniture-making, glass production, pulp & paper, soft furnishings, textiles, clothing and footwear.

Employer CFMEU Manufacturing Division

Work Type/s: Full Time

Sector/s: Not For Profit (NFP)

Location: Melbourne, Victoria

Key Duties & Responsibilities

- Strategic input into recruitment and training of Health & Safety Representatives and Union Activists
- Develop and deliver skill development program for Health & Safety Representatives and Union Activists that is inclusive of:
 - Logistics
 - Accreditation maintenance
 - Stakeholder management
 - Delivery of key training streams including WorkSafe Victoria approved courses

Skills & Experience

As our Training Officer, you will possess the following attributes:

- a passion for the union movement
- proven experience in a similar role, preferably in a manufacturing environment, with a safety focus
- Certificate IV OHS / WHS and appropriate qualifications in Training & Assessment
- strong interpersonal skills and leadership qualities
- proven ability to deliver training to groups
- exceptional organisational and time management skills
- the ability to self-motivate and work well under pressure
- flexibility due to some after-hours work and interstate travel
- current full Drivers Licence

Interested? Other information you should know

Applicants must be residents who are eligible to work in Australia.

The position will be based in Melbourne.

An attractive remuneration package, commensurate with relevant experience and competence, will be offered to the successful applicant.

How to **apply** for this job: Applications should address the above criteria and be submitted by email to Penny Gilmour at pgilmour@cfmeu.org no later than **12midnight, Sunday 7 July 2019**.